

**MINUTES OF THE MEETING OF THE TOWN OF RICHLAND WATER ADVISORY
BOARD**

**TOWN OF RICHLAND
1 BRIDGE STREETPULASKI, NY 13142**

Date: February 5, 2019

Kind of Meeting: Regular water board meeting

Place: H. Douglas Barclay Courthouse

Water Board Members Present: Craig Sternberg, Chairman

Doug Swalm

Ron Novak

Laurie Barber

Absent: Gerry Licourt

Others in Attendance: Mary Yerdon, Water Board Clerk

Jerry Arzie

CALL TO ORDER: Tonight's meeting was called to order at 6:00pm with Chairman, Craig Sternberg, leading the pledge of allegiance.

Laurie Barber made a motion to accept the minutes from the December 4, 2018 meeting. Doug Swalm seconded the motion. All were in favor.

5,082,900 gallons of water was pumped in January. 1,742,000 was pumped from the Fernwood wells and 3,340,900 was pumped from the Schoeller wells. 2,000,000 gallons less was pumped in January 2019 than January 2018. See attached reports.

An individual is purchasing property on County Route 2. That property is currently served by Pulaski Village as an outside water user. He was given a copy of the offers made to the village by the town. This would relieve the burden on County Route 2 property owners currently receiving Village water but are part of Town of Richland Water District #5. He was informed that he is not legally obligated to purchase water from the Village of Pulaski because he is an outside user. He will have to pay the EDU charge to the Town because he is part of water district #5.

The Town Board approved the procedure recommended by the Water Board to contact individuals who do not respond to letters or phone calls regarding their meters. Two letters will be mailed requesting homeowner to contact the water clerk-if no response a

registered letter is sent requesting homeowner to contact the water clerk. If still no response, a final notice is sent informing homeowner their water will be shut off stating the date and a notice of shut off is placed on their door. Water is turned off at the curb 24 hours after the notice is placed on the door. It will be turned back on once the operators have read and fixed the meter and the property owner has paid the \$50.00 charge to have it turned back on. This will be discussed with our town attorney before it is implemented. It is recommended a photo is taken when notice is placed on the door with date and time documented. Some of the water board suggested having the final notice served by a licensed server rather than the operators placing it on the door.

The relevy date has been changed from 60 days to 30 days overdue. For example: water bills sent out October 1 are charged a late charge on November 1. The water charges are then placed on the property taxes on December 1 if not paid. Once on their taxes, they cannot have them removed since the County has started the process of printing the property tax bills. The town lawyer is also going to review the \$50.00 administration fee charged for placing the water bills on taxes before it is implemented.

There has been no movement on the County Route 2 water issue with the Village of Pulaski.

Water District #5 had landlocked properties incorrectly charged .50 EDU on their taxes. Warren Wheeler is adjusting it.

\$33,608.37 was received from Sandy Creek for water sold to them from June to December 2018.

John Fox said all is running smoothly in the water department. They had to replace needles in the Maltby Road vault. They are replacing the brass with stainless steel.

At 6:30 Laurie Barber made a motion to close the meeting. Ron Novak seconded the motion. All were in favor.

The next water board meeting will be held on Tuesday, March 5, 2019 at 6pm in the H. Douglas Barclay Courthouse Jury room.

Respectfully Submitted,

Mary Yerdon
Water Clerk